



NOTICE OF MEETING

STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION (SACRE)

WEDNESDAY, 25 JUNE 2014 AT 4.30 PM

**GROUND FLOOR MEETING ROOM 3 - CIVIC OFFICES, GUILDHALL SQUARE,
PORTSMOUTH**

Telephone enquiries to Peter Smith-Parkyn (023) 9268 8361

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Membership

Peter Davies (Chair)

Ruth Guyer (Vice-Chair)

Portsmouth City Council Appointed Representatives

Councillor David Horne

Taki Jaffer

Councillor Lynne Stagg

Maria Cole

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

A G E N D A

1 min **1** **Welcome and Introductions**

1 min **2** **Declarations of Interest**

3 **3** **Moment of Quiet Reflection**
mins

Mr Peter Davies representing the Fellowship of Independent Evangelical Churches will lead the moment of quiet reflection.

1 min **4** **Apologies for Absence**

2 mins	5	Any items for AOB
5 mins	6	Minutes of the previous meetings held on 12th March 2014 (Pages 1 - 6) RECOMMENDED that the minutes of the meetings held on 12 March 2014 ... Draft minutes attached be approved as correct records.
5 mins	7	Matters Arising Minute 6 c - RE Boxes ACTION Sarah Long agreed that she would again include an item about the RE Boxes in the email headteachers' bulletin Minute 6 d - Information sharing ACTION: Clerk to re-circulate GSCE results in addition request the results for the two previous years.
5 mins	8	Finance Sub-Committee Minutes of the Meeting held on 12 March 2014 and 14 May 2014 (Pages 7 - 10)
5 mins	9	Planned Projected Budget Expenditure for 2014/15 (Pages 11 - 12) ... Budget Report attached (with Agenda Item 8) Recommended that SACRE agree planned spend.
10 mins	10	Student Enrichment Day on July 3rd 2014 - Sue Ganter to report on developments so far (Note Westhill/NASACRE has awarded a grant of £2500 to the Portsmouth SACRE to finance the 2014 student enrichment conference.)
5 mins	11	SACRE Website Update from Peter Davies
10 mins	12	RE Twilight Beverley Millsom to report
45 mins	13	School Visits The main part of the meeting. Pat Hannam , History and RE Inspector for Hants. To report on monitoring visits to secondary school in Portsmouth

undertaken so far.

5 mins **14 Any other business**

1. SACRE Networking Meetings

Peter Davies to ask for SACRE to report if any meetings attended.

1 min **15 Date of Next Meeting**

Wednesday 12 November 2014 - faith venue to be confirmed

5 min **16 Suggested Dates for 2014/15 Meetings**

- Wednesday 12 November 2014
- Wednesday 11 March 2015
- Wednesday 17 June 2015

Dates and venues to be confirmed.

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Agenda Item 6

PORTSMOUTH STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION

MINUTES OF THE MEETING held on Wednesday 12 March 2014 at
4.30 pm at the Ethnic Minority Achievement Service, Craneswater Junior
School site, Southsea.

Present

Group A Representatives

Peter Davies, The Fellowship of Independent
Evangelical Churches (In the Chair)
Marilyn Leggett, The Salvation Army
Renuka Vyas, Hinduism
Elizabeth Jenkerson, Baha'i Faith
Geoff Wheeler, Baptist Union
Jane Lewis The Religious Society of Friends (Quakers)
Ruth Guyer, Judaism
Mr Syed Aminul Haque, Islam

Group B Representatives

Brian Hay, Church of England

Group C Representatives

Beverley Millsom, Special School Representative
Patrick Quirke, Secondary Teacher Representative

Group D Representatives

Maria Cole, Portsmouth City Council
Taki Jaffer, PCC & Portsmouth Interfaith Forum

Co-opted Representatives

Sue Ganter

Officers in Attendance

Sarah Long, Local Authority Representative
Peter Smith-Parkyn, Democratic Services

1 Welcome and Introduction (AI 1)

The chairman welcomed everybody to the meeting.

2 Moment for Quiet Reflection (AI 2)

Taki Jaffer led the moment of reflection with a quote from the Qur'an, after which the chair commented that there is more in common between religions.

3 Apologies for Absence (AI 3)

Apologies were received from Councillor David Horne, Councillor Lynne Stagg and also Michael Dawes, Sarah Sadler, Juliette Shaw, John Spiegelhalter, Jane Lewis and Sarah Hanley.

4 Minutes of the Previous Meetings held on 13 November 2013 (AI 4)

(TAKE IN MINUTES)

The minutes of the SACRE meeting were reviewed, with minor amendments being made to include the attendance Patrick Quirke and Brian Hay and reason for apologies from Jane Lewis as she is unwell. In addition noted the correct spelling of Patricia Hannam.

5 Overview of Admiral Lord Nelson School (AI 5)

Debbie Lucas the Religious Education and Social Responsibilities co-ordinator welcomed SACRE to Admiral Lord Nelson school.

Debbie Lucas explained that Admiral Lord Nelson school had received an Ofsted award for Respecting Rights and were working towards achieving level 2 award. This is being done by supporting local charities, including the Lord Mayor's charities.

Debbie Lucas expressed the opinion that RE is more relevant in today's society, with both local and world events, in understanding and awareness. It was further agreed by members of SACRE that RE as a subject is still fighting certain prejudices, with an apparent bias against teaching it, in favour of other subjects. This expanded further, with general discussion over E-Baccalaureate status & wider concerns over RE teacher training and funding.

Marilyn Leggett added that there is a concern of increased radicalisation in Portsmouth, particularly of Muslim youth. Debbie Lucas supported this concern with knowledge that the Police Special Branch are being proactive in combating this by trying to visit all schools, for year 9 and above.

Peter Davies on behalf of SACRE thanked Debbie Lucas and the school.

6 Matters Arising (AI 6)

(a) Minute No 44 b - Website

With the resignation from SACRA of Michael Dawes, Sarah Long suggested that her contact Ollie Hext might be interested in developing the SACRE website. Sarah agreed to enquire but, indicated that he would likely not be able to consider doing so until at least after the Summer term, due to current commitments. She will also look to Rubi at EMAS possibly being able to

open one up for SACRE.

It was proposed by Jane Lewis and seconded by Maria Cole that SACRE enquire further with an estimate of any costs to be brought back to a future meeting.

The presentation on the 2013 student conference by Peter Davies, with the absence of SACRE own website, it was agreed that this will be placed on the EMAS website

ACTION: Sarah Long make enquires about alternative website development with estimate of costs to be brought back to a future meeting.

ACTION: Sarah Long include Peter Davies's 2013 conference presentation on the EMAS website.

(b) Minute No 44 c - RE twilights

Beverly Millsom that the previous meeting had been good, with some SACRE members present and five teachers, it was also noted that letters of thanks had been received.

Beverly informed members of SACRE that the next RE twilight was to have taken place on 13 May 2014, but was postponed to the 10th June, and was focussed on Hinduism at Flying Bull Academy led by a teacher who works there.

ACTION: Clerk to ask Michael Dawes to send the SACRE website link to the SACRE clerk for forwarding to SACRE members.

(c) Minute 45 - RE Boxes

It was mentioned that availability and details about the RE boxes are not as widely known about by schools as they could be. EMAS already informs schools of the SACRE boxes available for hire at least one a month when EMAS' own 'Festival and Celebration' information is sent to all LA schools and Academies in Portsmouth

ACTION Sarah Long agreed that she would again include an item about the RE Boxes in the email headteachers' bulletin

(d) Minute No 48 - Information Sharing

SACRE discussed the issues of monitoring Portsmouth RE GCSE results, which were previously circulated. Further consideration was given to both historic and national comparisons. Patrick Quirke advised that if SACRE were to review previous GCSE results that this should not go back further than 3 years, due to the pass factors and numbers.

Beverly Millsom informed SACRE members that she is still liaising with Patricia Hannam with regard to reviewing the questionnaire from Hampshire

for use in Portsmouth.

ACTION: Clerk to re-circulate GSCE results in addition request the results for the two previous years.

7 Financial Report (AI 8)

SACRE members reviewed the accounts, with concern being raised over underspend and detailing of apparent unspent monies of grants from the faith groups for the 2013 conference. It was explained that money had been spent from SACRE general funds and that the listed donations were only shown to identify source of funding which is being reimbursed into the general funds account.

It was however felt that the donations, as listed in the accounts were not used. After a lengthy discussion on the finances, it was apparent that SACRE members would benefit from the finance officer being invited to the next meeting to help explain.

It was noted by Sue Ganter that Portsmouth College had an outstanding payment of £30, for providing additional refreshments at the 2013 conference, Sarah Long agreed to investigate with finance the payment.

SACRE members were also informed that any unspent monies from the 2013/14 financial year, from the general fund would have to be repaid back to the local authority. It was therefore proposed and agreed that the balance in the SACRE funds would be paid to Sue Ganter as an advance payment of the total cost of running the 2014 Student Conference.

RESOLVED that (1) the finance officer be invited to the next meeting of SACRE to explain the finances and;

(2) Sarah Long will investigate and ensure payment of any outstanding invoices reportedly, owed to Portsmouth College and;

(3) the balance of SACRE funds be paid to Sue Ganter, towards to the total cost for her work as 2014 Student Conference co-ordinator.

8 Finance Sub-Committee - Minutes of the meeting held on 13 November 2013 and 5 February 2014 (TAKE IN MINUTES)

As Finance meeting held before this meeting had over-run the minutes of the previous finance meetings could not be noted, until the finance sub-committee had approved them.

9 Student Enrichment Day, Thursday 27 June 2013 (AI 10)

Sue Ganter reported to SACRE that overall feedback on the event had been very positive.

<TAKE IN PRESENTATION>

Some key points mentioned with regard to the students were;

- There were no behavioural issues
- No questions were being asked, which indicated little if no preparation by the schools had taken place before the conference
- Concern that it seemed many students had very little knowledge of RE

Sue Ganter continued with an update on the preparations of the 2014 student conference.

At this time, Sue reported that seven schools had signed to take part this year. It was noted that all schools teach Christianity and along with at least one other faith.

Sue will be making a request of the schools for the students to submit their questions in advance, which it will hoped will the effect of encouraging greater engagement.

SACRE members are asked to help and come along on the day of the conference.

It was noted that the extra money to produce a film of the event may be too late to take advantage of this year. SACRE were advised that they may resubmit their bid for this at future time from St. Culham.

Ruth Guyer declared an interest in that she is serving and grants judge for Westhill, for which Portsmouth SACRE is receiving a grant from to deliver the 2014 Student conference.

Sue expressed her thanks to EMAS for the past and on-going assistance provided for the conference.

Finally, SACRE member offered their thanks to Sue Ganter for undertaking this work, a testament to her devotion to duty.

10 School Visits - with Patricia Hannam

Marilyn Leggett advised SACRE that she had accompanied Patricia Hannam on a school and would report back to SACRE in the form a short report.

Please note: At the next Finance meeting it was agreed that Patricia Hannam be asked to report back to SACRE at the next meeting regarding the monitoring visits undertaken.

ACTION: Sarah Long to contact Patricia Hannam to speak to SACRE about the monitoring visits undertaken.

11 Any other business

There was general discussion over Portsmouth SACRE joining the local area

SACRE HUB, which was widely considered to be a good idea.

12 Dates for the meeting

SACRE members noted that the next meeting will be on Wednesday 25 June 2014 at 4:30pm, being held at Portsmouth City Council Civic Offices, in Ground Floor Meeting Room 3.

Agenda Item 8

SACRE Finance Committee Meeting.

May 14th 2014 4pm at the EMAS Centre

Present: Peter Davies (Chair), Marilyn Leggett, Maria Coles, Beverley Millsom, Sarah Long

Apologies: Peter Smith-Parkyn (Clerk)

Invited guest: Linda Jacobs (LA Educational Officer) 4.30 - 5pm

Agenda:

NB: Last meeting of 12 March minutes not available (notes from clerk provided)

Minutes of Feb not yet approved

From last finance meeting minutes - actions:

- discussion on election of Chair
- Question to be asked of Rachel McKeever (LA) - is SACRE charged VAT?
- Pat Hannam to be invited to June SACRE meeting

Additional items:

- Chair, LA rep and clerk need to arrange pre-agenda meeting for SACRE June meeting (Action SL)
- Plan and prepare financial costing for planned expenditure over the next financial year

It was agreed that in the June 2015 meeting, Peter Davies (Chair) would be standing down and so there needed to be election of new chair for September 2015.

SL has asked RMcK about VAT - by email - and awaits response, and Pat H has been asked and is able to attend the next SACRE meeting in June

Action: Clerk to ensure SACRE members aware of change to Chair

There was discussion on the rules relating to length of terms of office in the constitution of SACRE. BM felt that her 'term of office' has possibly expired. She asked that the clerk find out terms of office dates so that this could be clarified. It was noted that several other SACRE members, in particular school representatives, no longer came to SACRE meetings. Action for the clerk: find out when their terms of office finished and write to all school (and any other missing members including council reps.) to check on the attendance/terms of office. It was felt that a drive for new members might be necessary.

Patrick Quirke (Sec Sch rep) is leaving the city and although he offered to continue membership as an associate member, because of the distance involved to travel, it was not felt this was appropriate. PD (chair) will inform him of this, with his thanks. This position will need to be filled

Actions: **Clerk** to write to school and council reps on SACRE re attendance

Clerk to check all SACRE members term of office dates

Clerk to provide copy of SACRE constitution so that the SACRE body can be made aware of the length of office of all SACRE reps.

Chair: to write to PQ to thank him for offer of 'associate membership' but to decline this

Clerk: will write to councillors on SACRE body to remind them of dates and attendance at SACRE meetings

Linda Jacobs came in to talk to the committee:

There was discussion as to the role of SACRE. It is not to monitor but to raise the profile of the agreed syllabus 'Living Difference' and the statutory duties of schools to provide collective worship. It was agreed that Portsmouth SACRE should consider how it provides this support to both secondary and primary schools. It was agreed, that as part of the funding provided to SACRE from the LA there would be plans in the 2014/15 academic year to provide:

- a secondary school RE teachers' conference. Consider 2 places per school at £50 per delegate;
- a reminder to HTs of their responsibilities (possibly to be shared with governors);
- promotion of the agreed syllabus to teachers at KS1/2 and KS3/4.

Further discussion continued after LJ had left the meeting and the committee agreed on a course of actions that could support the role of SACRE. Funding that would need to be made available was carefully considered. A draft 2014/15 spend was considered (copy attached). This will go to the next SACRE meeting in June.

Actions: Promotion of agreed syllabus to be undertaken with the **finance committee** to delegate funds to this as necessary:

1. HT representatives to talk at HT conference and remind HT of responsibilities re the agreed RE syllabus and collective worship (**SS and SG**) No cost

2. Training for school governors is to be provided. Governors Forum considered the best platform. **SL** (on behalf of SACRE) to ask Pat Hannam if she could provide this training. **SL** to arrange for PH to attend Governors' Forum. Costs to be incurred

3. Both secondary and primary teachers to be provided with refresher courses on 'Living Difference'

- Network meetings planned for primary teachers (and with new sec SACRE rep if possible) to include * sharing of good practice relating to Living Difference, * find ways to promote the RE curriculum in the New Curriculum (RE stays the same) (**BM** plus others) Costs to be incurred
- Secondary School Conference planned for secondary school RE teachers. Pat Hannam to be asked to support this initiative (**PH** plus others). Costs to be incurred
- Uploading of Living Difference lesson planning on the SACRE website. Possible costs to be incurred here. **SL** to speak to OH (IT tech), **BM** to ask colleague. **SACRE members** to be asked for ideas

The finance committee then made recommendations for the use of 2014/15 funding to be used to support these projects.

There is a carry forward of £1712, £315 (already paid to SG for 2014 Student Conference from 2013/14 budget) and LA funds of £2000,. Total funds £4027.

The £2500 from Culham will fund in its entirety the student conference with a balance of £2185 still to be paid (agreed costs for 2014 Student conference)

Planned budget spend:

PLANNED SACRE SPEND for 2014-15				
	2014-2015			
Date	Description	Income £	Outgoings £	Balance £
01/04/2013	Starting Balance			2,000.00
01/04/2014	Money carried forward from 2013/14 income	1,712.00		3,712.00
23/04/2014	Patricia Hannan HCC monitoring visit Priory School 09/05/14 PO NO: 2786718 (Raised by R Giles)		350.00	3,362.00
06/05/2014	NASACRE grant for 2014 conference	2,500.00		5,862.00
06/05/2014	Patricia Hannan HCC attendance at Summer Term SACRE meeting PO NO: 2787796 (Raised by R Giles)		300.00	5,562.00
01/07/2014	Sue Ganter. Student conference costs (£315 paid)		2,185.00	3,377.00
April	3 days supply for B Millsom Networking preparation		480.00	2,897.00
June	Pat Hannam visits to City Boys		350.00	2,547.00
July	Pat Hannam visits to Miltoncross		350.00	2,197.00
2014/15	Pat Hannam to possibly run a Sec School Conference		350.00	1,847.00
Spring 2015	Pat Hannam to be asked to support Governors' training		250.00	1,597.00
Aut 2014	BM to run Primary Curriculum Development (inc 2 days supply costs)		400.00	1,197.00
	Annual subscription to NASACRE		95.00	1,102.00
	Possible costs for IT work (unknown)		??	1,102.00
				1,102.00
	Total additional income	4,212.00		
	Total outgoing			
	Balance			1,102.00

In addition, other agenda items discussed were:

SACRE directory. It had also been raised at the last SACRE meeting that the SACRE members were not aware of the link to the SACRE directory. This will be sent, again, as this has been made available to schools about two years ago. It is on the EMAS website and SACRE were made aware of this.

(SINCE the meeting please note:) The link to the RE boxes will also be sent so that SACRE members can view the contents. SL will ask again that SACRE faith members provide further information on each artefact that teachers who borrow from the boxes can have more relevant information

Action:

SL to provide link to SACRE directory

SL to send link to SACRE boxes and again ask that faith members please provide a written (by email if easier) explanation of the use of these contents relating to their own faith

The meeting closed at 6.45pm.

Next meeting at **4.00pm** at the Civic offices on Wednesday June 25th (prior to the SACRE meeting at 4.30pm) **PLEASE NOTE CHANGE OF TIME**

Agenda Item 9

SACRE Budget 2014-15

	2014-2015			
Date	Description	Income £	Outgoings £	Balance £
01/04/2013	Starting Balance			2,000.00
01/04/2014	Money carried forward from 2013/14 income	1,712.00		3,712.00
23/04/2014	Patricia Hannan HCC monitoring visit Priory School 09/05/14 PO NO: 2786718 (Raised by R Giles)		350.00	3,362.00
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Spring 2015	Governors training		250.00	1,597.00
Aut 2014	Primary Curriculum Development (inc 2 days supply costs)		400.00	1,197.00
	Annual subscription to NASACRE		95.00	1,102.00
				1,102.00
				1,102.00
				1,102.00
				1,102.00
				1,102.00
	Total income	4,212.00		
	Total outgoing		4,015.00	
	Balance			1,102.00

Items in red are planned expenditure

Income received in 2013/14 carried forward to 2014/15

12/04/2013	Culham St Gabriel's - Donation	1,100.00
22/04/2013	British Humanist Association - Donation	250.00
29/04/2013	Portsmouth and Southsea Hebrew Congregation - Donation	50.00
29/04/2013	Portsmouth Quaker Meeting - Donation	100.00
29/04/2012	Cash from T Deasy - Donation	12.00
02/05/2013	Salvation Army Citadel Corps - Donation	100.00
06/06/2013	Eastney Evangelical Church - Donation	100.00
	Total	1,712.00

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